

NORTHSHORE PUBLIC EDUCATION FOUNDATION
Requirements and Guidelines for NPEF Classroom Grants
(Do not submit with grant application)

Who may apply?	Northshore School district teachers, students and/or staff/community members sponsored by certificated staff.
Will I have any assistance?	A grant writing workshop will be given on January 23 at 4 PM in the NSD Administrative Center in Bothell
What to submit?	Completed original grant proposal form. Form can also be found on the NPEF website at www.npefoundation.org .
Where to submit?	Northshore Public Education Foundation 3330 Monte Villa Parkway, Bothell, WA 98021 Or District mail service to NPEF @ Admin Center, Communications Dept
When is the deadline?	Monday, March 10, 2008 by 4:30 PM
What is the grant size?	Up to \$1000
When must the funds be used?	During the Academic Year following the grant award
Where can I get questions answered?	Call Foundation Office (425-408-7680)

Each grant will be judged against specific criteria. The committee will review the extent to which the proposed project,

- is consistent with the goals of the Northshore Public Education Foundation (NPEF)
- is aligned with the Northshore School District curriculum
- maximizes the number of students involved
- cannot be supported by district or building funds
- does not exceed \$1000
- may involve multiple curricular areas or age groups

Lower funding priority will be given to requests for:

1. Books and software without strong ties to a project
2. Transportation without strong ties to a project
3. Technology (e.g., hardware) that qualifies for funds from other sources
4. Passive student involvement

Requests for teacher compensation and teacher release time will not be granted.

Foundation Mission: To support programs and partnerships that enhance the learning opportunities for Northshore students.

Goals of Foundation:

- ***Achieve Academic Excellence***
- ***Support Teacher Innovation and Training***
- ***Reach All Students***

NORTHSHORE PUBLIC EDUCATION FOUNDATION 2008-2009 CLASSROOM GRANT APPLICATION

Page one (1) of your submitted application shall include:

Foundation Mission: To support programs, policies and partnerships that enhance the learning opportunities for Northshore students.

Project Title _____

School _____

PROJECT LEADER	Staff () Student ()	Parent () Community ()
Day Phone ()	Evening Phone ()	

Other individuals involved in writing and/or implementing this grant:

NAME:	Staff () Student ()	Parent () Community ()
NAME:	Staff () Student ()	Parent () Community ()
NAME:	Staff () Student ()	Parent () Community ()
NAME:	Staff () Student ()	Parent () Community ()

Amount Requested (\$1000 maximum) _____

Total Number of Students Involved _____ Grade Level(s) _____

Principal's Support:

I have read this proposal and will support its implementation. It is compatible with Northshore School District curriculum but cannot be funded through our building or district budget.

Signature

GRANT APPLICATION DEADLINE: Monday, March 10, 2008 by 4:30 PM

Six (6) copies of the application are required. Applications may be mailed to the NPEF office:

Northshore Public Education Foundation
3330 Monte Villa Parkway
Bothell, WA 98021

Or via district mail service to NPEF @ Administration Center, Communications Dept

**NORTHSHORE PUBLIC EDUCATION FOUNDATION
2008-2009 CLASSROOM GRANT APPLICATION**

Page three (3) of your submitted application shall include:

BUDGET

On this page list anticipated categories of expenditures and amounts for your COMPLETE project. Indicate whether expenditures will only be covered by funds from the Northshore Public Education Foundation or will include funds from another source or donations of goods or services.

Expenditure	Amount	Source
Materials / Supplies:		

Space:

Equipment:

Personnel / Consultants
(NPEF rarely supports personnel costs)

Other:

EVALUATION

Indicate how you will assess the educational impact of your project. **You are required to have an evaluation component for each of your outcomes. Attach additional pages if necessary.**

PLEASE NOTE: The NPEF expects that grant recipients will fully document their expenditures and the project/program through narrative description, photographs and anecdotes. This documentation and copies of any publicity and photographs should be sent to NPEF at the completion of the project.

**Thank you for submitting your application BY 4:30 PM, MARCH 10, 2008
Grant recipients will be announced by the end of the 07 - 08 school year**